



Application for Employment

All sections of the form must be completed. Please type or print using black ink.

Position applied for:

Location:

Surname:

Initial:

Address:

Postcode:

E-mail:

Telephone Home:

Telephone work:

- 1 Have you ever been convicted of any criminal offences which are not yet spent under the Rehabilitation of Offenders Act 1974?

Yes

No

If yes, please provide details in a sealed envelope marked strictly confidential

- 2 Do you hold a full current driving licence?

Yes

No

General and Further Education (including membership of professional bodies).

Dates From To		Name of School, University, College or other Institution	Subject	Level	Result

Other relevant training and development

Dates	Details

Previous Employment - begin with present or most recent employer

From To	Employer's name and address	Job title and salary	Duties	Reason for leaving

If you have other previous employment, please continue on a separate sheet.

Other relevant experience or interests

Please give details of your abilities, skills and experiences, which you feel, are relevant to the position. Reference may be made to the criteria in the Job Description. The information may include an outline of your most recent achievements and your reasons for applying for the job.

Have you any special requirements for the interview? If yes please give details.

Please nominate two referees, one of which should be your present or most recent employer.

1. Name:

2. Name

Address:

Address:

Tel No:

Tel No:

Occupation:

Occupation:

I declare that the information given on this application form is to the best of my knowledge true and complete. I accept that I am liable to instant dismissal if there has been any falsification of information contained therein

Signed:

Date:

This post holds a requirement for a disclosure certificate.

Cothrom is an Equal Opportunities Employer.

All buildings operate a No-Smoking Policy.

Please return this application form to:

**Kirsty MacCormick
Manager
Cothrom Ltd
Ormiclate
Isle of South Uist
HS8 5SB**



Equal Opportunities Monitoring Form

Cothrom is committed to Equal Opportunities; in order to help us to monitor this policy we would be grateful if you would answer the questions below. However, this is entirely voluntary and you can be assured that any information provided will be treated as confidential and used for monitoring purposes only.

1. AGE

- <20 20-29 30-39
 40-49 50-59 60>

2. SEX

- Female Male

3. MARITAL STATUS

- Married Single Widowed

4. ETHNIC ORIGIN

Asian

- Indian
 Pakistani
 Bangladeshi
 Chinese
 Other – specify

Black

- Caribbean
 African
 Other – specify

White

- European
 Other – specify

5. WHAT IS YOUR NATIONALITY?

6. WHAT IS YOUR RELIGION?

7. DO YOU CONSIDER YOURSELF DISABLED UNDER THE DISABILITY DISCRIMINATION ACT 1995

- Yes No

If yes, please specify